

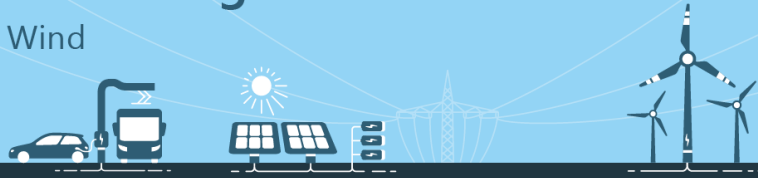
Renewable Energy Grid Integration Week

E-Mobility | Solar & Storage | Wind

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ON-SITE!

27 - 30 SEP
2021

 BERLIN
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Hygiene concept for the events of the Renewable Energy Grid Integration Week

(Status quo 03 August 2021)

5th E-Mobility Power System Integration Symposium (27.09.2021)

11th International Workshop on Integration of Solar Power & Storage into Power Systems (28.09.2021)

20th International Workshop on Large-Scale Integration of Wind Power into Power Systems as well as on Transmission Networks for Offshore Wind Power Plants (29.-30.09.2021)

Organizer: Energynautics GmbH, Robert-Bosch-Str. 7, 64293 Darmstadt, Germany (“organiser”, “we”)

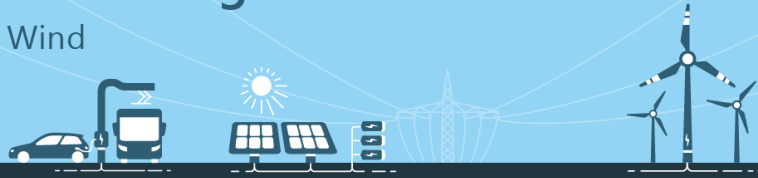
Venue: Mercure MOA Berlin, Stephanstraße 41, 10559 Berlin, Germany
rooms to be used according to contract MOA10, MOA11, MOA12, Atrium

Legal Bases of this present hygiene concept:

1. [SARS-CoV-2 Infection Protection Measures Ordinance of the State of Berlin](#) (as amended)
2. Hygiene framework concept of the Senate Department for Economics, Energy and Public Enterprises for safe events in Berlin during the Corona pandemic based on the SARS-CoV-2 Infection Protection Ordinance of the State of Berlin, in agreement with the Senate Department for Health, Care and Equality, as of ~~06/18/2021~~ 07/12/2021.
3. Catalogue of measures & hygiene concept for events (Maßnahmenkatalog & Hygienekonzept für Veranstaltungen) MOA Berlin I Stephanstraße 41, 10559 Berlin, as of 15/06/2021

Preamble

As organisers of the Renewable Grid Integration Week (27-30 September 2021), we are responsible for the participants of our events and our employees and for ensuring the implementation of the measures specified in the protection and hygiene concept in close coordination with the hygiene managers of the event location.



1. General

1.1. The organiser ensures that hygiene regulations, the applicable distance rules and the other occupational health and safety standards SARS-CoV-2 (BMAS) are observed during the entire production period.

Measures: Development of a hygiene concept for the event in coordination with the responsible persons from the event location and all commissioned companies/trades (catering, cleaning staff, SOP, AV technicians).

1.2. Participation of people at higher risk
(www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/Risikogruppen.html):

Measures: People at higher risk of severe COVID-19 disease are advised not to attend the event, especially unless they have full vaccination protection.

Document: [Conditions for Admission](#)

1.3. The organiser and subsequently all trades shall inform the visitors and the respective employees in advance in writing and specifically about all protective measures taken/relevant, which must be observed by all participants during the set-up, implementation and dismantling phases of the event.

Measures:

- Creation of an organisational chart with definition of responsibilities/contact persons of the trades and companies involved.
Document: Event organisation chart (to be completed)
- All trades involved receive a specific hygiene concept before the start of the event
- All attendees will be informed about the hygiene concept during the online registration process and as an attachment to an info mail before the start of the event.

1.4. In addition, the organiser and subsequently all trades inform the attendees and the respective employees in advance in writing and specifically about the requirements and procedures in the **event of a COVID19 case.**

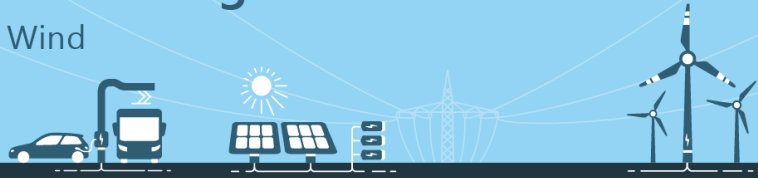
Definition Occurrence of a Covid19 case among employees and participants:

1. Symptom development
2. Positive rapid test → suspected case
3. Information about a Covid19 case confirmed by PCR test

Measures:

The following paragraph is part of the [General Conditions of Participation for on-site Trainings, Seminars, Training Courses and Workshops, Symposia, Conferences](#):

If symptoms with suspected COVID-19 occur in one of the persons involved during the event, the organiser or his representative must be informed on site.



If a Covid19 case occurs, the Organiser will proceed as follows:

1. If persons develop symptoms typical of SARS-CoV-2 infection during the event, they must leave the event or the venue immediately.
2. The affected person should seclude themselves immediately, avoid all contact as far as possible and make an appointment for PCR testing via the family doctor, the health office (Health Office Berlin-Mitte) or the 116 117 number of the Association of Statutory Health Insurance Physicians.
3. Immediately report the facts of the case to the responsible health authority (Gesundheitsamt Berlin-Mitte). If necessary, the Health Office will take further measures (e.g. quarantine orders) in consultation with the management of the venue and the organiser, which are to be implemented by the management of the venue and the organiser according to the circumstances.
 - Health Department District Mitte of Berlin
 - Corona hotline (030) 9018-41000, Monday-Friday 9am-4pm or email Corona@ba-mitte.berlin.de.
 - https://www.berlin.de/ba-mitte/politik-und-verwaltung/aemter/gesundheitsamt/corona/#headline_1_11
4. Immediate information to the responsible AP of the MOA Berlin

In the case of a positive rapid test, the persons concerned are obliged to obtain confirmation by means of PCR testing. <https://www.berlin.de/ba-mitte/politik-und-verwaltung/aemter/gesundheitsamt/corona/artikel.1080668.php>

List of providers for PCR retesting provided by the Senate Department for Health, Care and Equality: https://test-to-go.berlin/wp-content/uploads/2021/04/Anbieter_PCR_Nachttestung.pdf

In the case of a positive rapid test, the organisers should inform the persons concerned (refer them to a doctor and advise them on the necessary behaviour, such as avoiding contact, returning home directly, isolating themselves, and carrying out the PCR test again).

- 1.5.** The behavioural guidelines applicable to the event in accordance with the hygiene concept shall be indicated in a generally comprehensible and barrier-free manner by means of information boards at all neuralgic points of the venue (entrances and exits, sanitary facilities, event area).

Measures:

Creation of signages

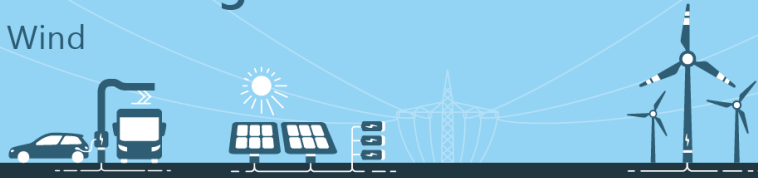
- Wear mask on all movement areas
- Disinfect hands
- (to be amended)

- 1.6.** The wording "persons present at the same time" in the ordinance refers to all persons present and includes employees as well as visitors. The **upper limits for persons** in the Ordinance must be observed. Deviations from these upper limits for events in closed rooms are possible with mechanical ventilation and compliance with the rules of this hygiene framework concept; the upper limits for these cases can be found in the Ordinance. The mechanical ventilation (permanently installed ventilation and air-conditioning system or alternative, mobile ventilation system with fresh air supply from outside) must supply the event rooms with a volume flow of fresh air as required by the pandemic and consistently remove the exhaust air from the room.

On "ventilation", see also point 3.6.

Measures:

- Determine the number of people present at the same time (employees and visitors)



1.7. Compliance with the access requirements for events according to the Infection Protection Measures Ordinance of all persons present is ensured as follows:

Employees

The organiser checks own employees (document vaccination status, rapid tests) in advance and documents the results.

Hotel staff: to be amended

Attendees

The following groups of participants are admitted to the events:

- 1) Vaccinated persons
- 2) Negative tested persons
- 3) Recovered persons
- 4) Recovered vaccinated persons

The [General Conditions of Participation for on-site Trainings, Seminars, Training Courses and Workshops, Symposia, Conferences](#) as part of the online registration process must be accepted.

The following persons (employees, participants) are excluded from participation in the events:

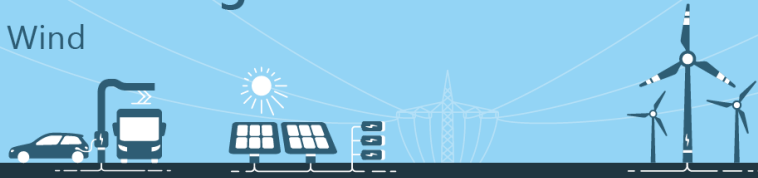
- Persons with confirmed SARS-CoV-2 infection.
- Persons with contact with COVID-19 cases in the last 14 days and/or persons subject to quarantine measures.
- Individuals with COVID-19 associated symptoms (acute, non-specific general symptoms, loss of smell and taste, respiratory symptoms of any severity).

The "[Conditions for Admission](#)" as part of the online registration process must be agreed to.

Proof of a negative test result or the status as a vaccinated or recovered person must be provided to organiser's staff before the start of the event or before access to the event area (exact location TBA) (specific implementation → 4.2.)

- Vaccinated persons
No obligation to test in case of complete vaccination protection (exists from the 15th day after administration of the last vaccination dose) Proof: → Intl. vaccination certificate, CovAPP, CoronaApp
- Recovered persons
No compulsory testing if positive PCR test at least 28 days up to max. 6 months ago → Type of proof to be specified
- Vaccinated recovered persons
No obligation to test in case of complete vaccination protection (exists from the 15th day after administration of the last vaccination dose) Proof: → Intl. vaccination certificate, CovAPP, CoronaApp
- Negative test result
Test must not have been performed more than 24 hours ago.

Testing decentralised (not offered by the organiser, test centre in the house/MOA sheet) → Proof in app of the respective test centre or in paper form



2. Hygiene measures

| | |
|------|--|
| 2.1. | <p>Before the start of the event, a cleaning plan is drawn up that clearly indicates which areas are to be cleaned, how often and with what. For events lasting several days, the cleaning work must take place at the end of each day of the event.</p> <p>Responsible: MOA</p> |
| 2.2. | <p>All hand contact surfaces must be cleaned before the start of the event (especially door handles, handrails, buttons in the lift, table surfaces, etc.). Hand contact surfaces with intensive hand contact during the course of a day are to be cleaned several times.</p> <p>Responsible: MOA</p> |
| 2.3. | <p>Floor surfaces must be cleaned every working day and, in the case of large numbers of people, additionally according to the degree of visual contamination. Disinfection of these surfaces is not required.</p> <p>Responsible: MOA</p> |
| 2.4. | <p>All employees clean their hands before starting work.</p> <p>All visitors to the event clean or, if necessary, disinfect their hands during check-in.</p> <p>Measures: → Disinfectant dispensers installed at check-in area, check-in staff to observe disinfection</p> |
| 2.5. | <p>Dispensers with disinfectant are installed in a clearly visible position at all entrances, exits and neuralgic points of the venue throughout the production period.</p> |
| 2.6. | <p>Medical masks are compulsory for event staff.</p> |
| 2.7. | <p>Visitors are obliged to wear a medical mask if they are not in their own place. The organiser is therefore advised to have sufficient suitable masks available if visitors do not have their own.</p> <p>Measures: → Medical masks are available at check-in</p> |

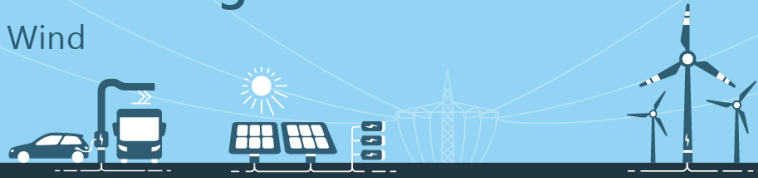
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3. Venue/area use

The event agendas form the basis for planning max. space occupancy:

https://windintegrationworkshop.org/wp-content/uploads/sites/24/2021/06/WIW21_agenda_web.pdf

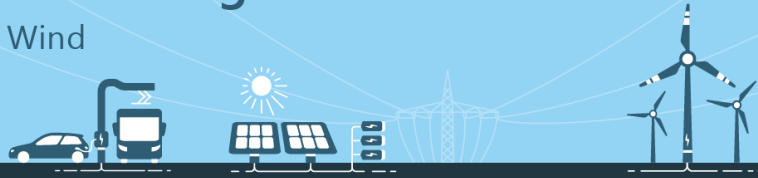
https://solarintegrationworkshop.org/wp-content/uploads/sites/25/2021/06/SIW21_agenda_web.pdf

https://mobilityintegrationsymposium.org/wp-content/uploads/sites/23/2021/06/EMOB21_agenda_web.pdf

as well as the contractually committed event spaces (Annex Contract).

Event concept rooms: For the keynote and closing sessions of each individual event, all participants convene in one common event room. Between these two sessions, the programme will be divided into up to 3 parallel sessions in different rooms. Participants can switch between the session rooms as they wish. Since capacity planning per room is not possible according to this event concept, the occupancy planning per event room is based on the legally stipulated upper limits per sqm of the respective applicable ordinance (see occupancy plan below).

| Occupancy plan | | | | | |
|---|------------------|------------|------------|------------|------------|
| Date | 26.09.2021 | 27.09.2021 | 28.09.2021 | 29.09.2021 | 30.09.2021 |
| | Pre-registration | E-Mobility | Solar WS | Wind-WS | Wind-WS |
| Max. Room occupancy | | | | | |
| Atrium Pax (coffee breaks, lunch, registration) | 15-20 | 50 | 50 | 100 | 100 |
| MOA 10 | | 76 | 76 | 76 | 76 |
| MOA 11 | | | | 37 | 37 |
| MOA 12 | | 100 | 100 | 100 | 100 |
| Employees ENA | 10 | 10 | 10 | 10 | 10 |
| MOA staff | TBA | TBA | TBA | TBA | TBA |
| TOTAL min. | 30 | 60 | 60 | 110 | 110 |



3.1. In order to achieve a controlled distribution of visitors and to avoid congestion, traffic jams or a high density of people, distance definition and control are differentiated according to the following areas in/at the venue:

Event/social space

Movement areas

Special areas

3.2. **Event/social areas** = event areas, catering areas, check-in, cloakroom areas, waiting areas, sanitary facilities

For event areas, appropriately dimensioned seat spacing and passage widths are planned within the framework of the seating plans. Since according to the "Conditions of Admission" all participants/employees present have tested negative for infection with the SARS-CoV-2 coronavirus, the minimum distance for seating and arrangement of tables may be other than stipulated.

Measures to ensure compliance with the minimum distance of 1.5 m between visitors and the maximum number of people permitted for the respective area:

- Determination and demarcation of the areas used by the organiser (occupancy plan p. 6)
- Determination of the max. number of pax (see occupancy plan p. 6)
- Ensure compliance with the minimum distance in areas where queuing may occur (e.g. access to event areas, waiting areas or catering stations) by means of e.g. floor markings, barrier tapes.

Coffee breaks/networking

-to be amended-

Sanitary facilities

Access to sanitary facilities will be controlled by floor markings, barrier tapes in such a way that the minimum distance can be guaranteed as far as possible. The number of WC cubicles, urinals and washbasins shall be divided in such a way that the minimum distance can be ensured.

Responsible: MOA

3.3. **Movement areas** = areas of a venue where visitors move to the respective event contents and sections, such as corridors, staircases, escape and rescue routes. Here, visitors are encouraged by the organiser to observe the generally applicable distance rules and hygiene recommendations of the RKI.

Measures:

- Notes on spacing and masks will be displayed in session slides and attendees' info mail
- Display units with appropriate information placed in respective areas

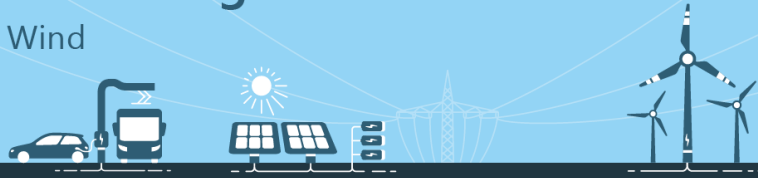
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3.4. **Special areas** = access, admission, check-in, cloakroom, areas for smokers. In order to guarantee the minimum distance of 1.5 m at all times, additional measures are required here: suitable methods for access control by security and order personnel (SOP) and/or corresponding "technical" facilities (floor markings, room dividers, people separation systems, traffic light systems, etc.).

Measures:

Check-in area

→ Ground markings with corresponding indications

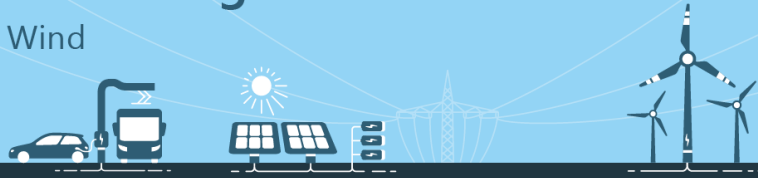
→ Pre-event registration in the evenings before the respective event begins

Wardrobe area

Cloakroom concept TBA

3.5. The actors at the event (artists, presenters, musicians, speakers, talk show guests, etc.) will be allocated separate and marked cloakroom rooms/areas as far as spatially possible.

-Not applicable-



- 3.6.** Events must be held in **sufficiently ventilated rooms**. The aim is to exchange the room air and to ensure a continuous and defined supply of fresh air to the event rooms, including the production offices, catering areas and sanitary facilities, etc. The ventilation systems must be operated with fresh air if possible. Existing ventilation systems/room air conditioning systems are to be operated with outside air if possible; recirculated air is to be avoided.

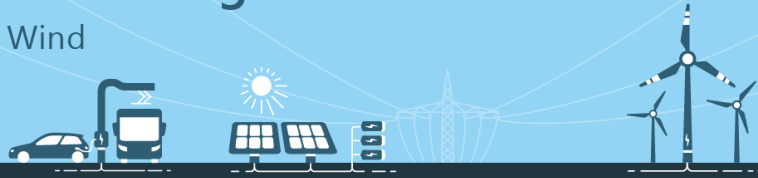
In event rooms without ventilation systems, ventilation must be **controlled** via windows, skylights, **smoke dampers and doors, etc.** Ventilation should **start at least 45 minutes before the start of the event/opening of the rooms** and, if possible, continue until the end of the event/visiting hours. Shock/cross-ventilation through open windows, skylights, smoke flaps and doors must be carried out at least once an hour for at least 10 minutes.

These measures vary depending on the technical and spatial conditions in the respective event rooms. A specific ventilation concept adapted to the respective venue shall be prepared. The relevant recommendations and statements must be taken into account. (Opinion of the Commission on Indoor Air Hygiene at the Federal Environment Agency: https://www.umweltbundesamt.de/sites/default/files/medien/2546/dokumente/irk_stellungnahme_lueften_sars-cov-2_0.pdf, Recommendations of the Federal Institute for Occupational Safety and Health (BAUA): <https://www.baua.de/DE/Angebote/Publikationen/Fokus/Lueftung.html>).

Measures:

→ Draw up a ventilation plan and protocol in which regular ventilation is specified, documented and controlled and which contains the following data: Date, time, name of the person who carried out the ventilation. **–to be amended–**

- 3.7.** Swirling or aerosolisation of breathing air must be avoided.



4. Invitation management

4.1. Invitations/attendance confirmations will be made digitally/electronically to allow contactless access to the event.

Measures:

- Admission control via QR code, scan via QR reader
- Rubber gloves for check-in staff for issue lanyards - tbc

4.2. All visitors will be recorded in advance by the organiser with their private contact data (1. first name and surname, 2. telephone number, 3. district or municipality of residence or place of permanent residence (not required if digital applications are used), 4. full address and e-mail address, if available, 5. time of attendance, 6. performance of the test, if on-site testing and 7. seat or table number, if available (not required if digital applications are used), in order to be able to trace and limit possible chains of infection later. The existing data from the ticket booking can be used, if necessary supplemented by other necessary data. If there is a justified need, the data is to be made available exclusively to the health authorities. Consent for data storage must be obtained in each case (in accordance with the requirements of the GDPR). Contact data can be collected through digital applications (apps).

Measures:

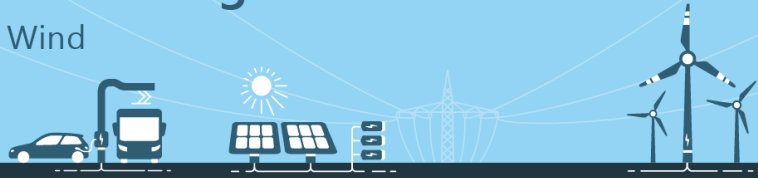
- Participants' contact details are collected through online registration
- Consent to data storage and disclosure to health authorities according to DSGVO Art. 6(1) lit. c, d or e is part of the online registration and the [privacy policy](#) on the websites.
- Control of [access requirements](#) (vaccinated, recovered, recovered-vaccinated, tested), as well as identification and documentation is carried out by organiser's staff.

Participants will be identified by means of admission ribbons:

- ✓ Vaccinated/Recovered: Green (labelled "Vaccinated/Recovered" if applicable).
- ✓ Tested: a new ribbon in a different colour every day (with the corresponding date, if applicable).

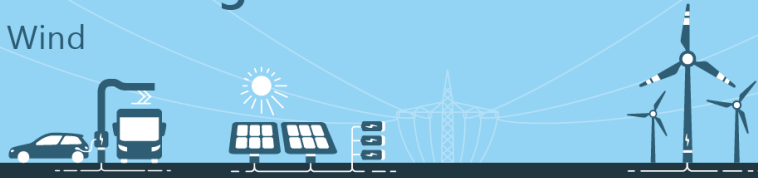
Documentation:

- ✓ Entry in Excel table directly on laptop, 4 categories (columns):
Vaccinated/genetically recovered/neg. test result
- ✓ Daily registration of participants not yet registered (without admission wristbands)
- Concrete attendance data will be recorded via Luca App or Corona-Warn-App. Participants are informed in the [General Conditions of Participation for on-site Trainings, Seminars, Training Courses and Workshops, Symposia, Conferences](#).



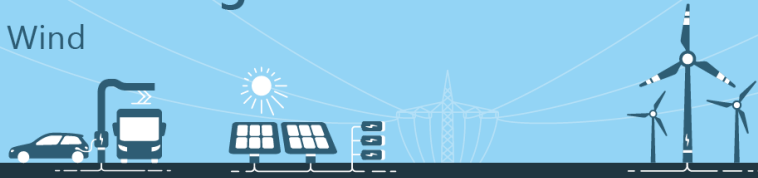
5. Arrival/Departure

- | | |
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| 5.1. | <p>If necessary, currently valid entry restrictions for persons from risk, high incidence and virus mutation areas must be taken into account.</p> <p>Measures: → Link on website to current official entry regulations</p> |
| 5.2. | <p>The recommended mode of travel is currently private transport - the organiser does not promote group travel and refers to the applicable travel regulations (rail, air, public transport) in the run-up to the event.</p> |
| 5.3. | <p>Taxi associations should be informed about the event and the corresponding expected passenger volume in advance.</p> <p>-not applicable-</p> |
| 5.4. | <p>In the case of shuttle buses, the maximum capacities (hygiene concepts of the transport companies) and the applicable distance rules are observed.</p> <p>Measures: → Will be considered for possible bus transport to dinner</p> |
| 5.5. | <p>In general, the greatest possible separation of arriving visitors should be planned - if possible by setting up waiting areas in front of the venue, where ground markings and/or cords, flutter tapes, etc. are used to ensure compliance with the applicable distance regulations.</p> <p>Measures: → Floor signage</p> |



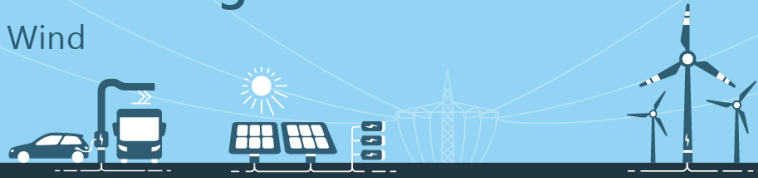
6. Inlet/Outlet

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| 6.1. | <p>Within the scope of entry and exit control, it is ensured that the maximum permissible number of persons in the respective areas is not exceeded for longer than a short period of time. The access restriction is ensured at all times. Unauthorised or untested, positively tested or non-accredited persons will not be granted access to the event area.</p> <p>Measures: → Admission control by organiser's staff according to the Conditions for Admission (see 1.7.).</p> |
| 6.2. | <p>Entrances and exits to the venue will be kept separate wherever possible and adequately marked.</p> |
| 6.3. | <p>Suitable methods for inlet and outlet control in conformity with distance control are provided: → Floor markings, room dividers, people separation systems → Walkways are defined and marked to control the flow of people smoothly (one-way system where possible, distance markings, spacers). Wherever possible, opposing flows of people are avoided.</p> |
| 6.4. | <p>With regard to the event areas, sufficient space for queues is planned as well as a control of access restrictions is set up (organiser's staff). A medical mask must be worn in indoor queues.</p> <p>Measures: → organise queues → Signage with medical mask notice in the registration area</p> |
| 6.5. | <p>Symptomatic persons are not allowed to enter the venue. If symptoms occur within the venue, the persons concerned will be expelled from the venue. This also applies to negatively tested, fully vaccinated or recovered persons.</p> <p>Measures: → s. 1.4.</p> |
| 6.6. | <p>Persons tested positive are not allowed to enter the venue. A person tested positive on site must immediately go into quarantine in compliance with the AHA rules, report to the competent health authority and report to a competent doctor for a PCR test.</p> <p>Measures: → s. 1.4.</p> |
| 6.7. | <p>If necessary, further doors/emergency exits etc. should be integrated into the visitor guidance system (incl. staffing by SOP).</p> |



7. Check-in (check-in/testing/ticket control/wardrobe)

| | |
|------|---|
| 7.1. | Ticket and admission control is contactless and electronic. In the case of late registrations on site in the course of check-in, these visitors will also be recorded by the organiser with their private contact details (see 4.2.). Consent to data storage will also be obtained in each case (in accordance with the requirements of the DPRG). |
| 7.2. | In the case of on-site testing, the organiser must create an area separate from the event area where the tests are carried out. If necessary, a waiting area must be set up. -not applicable- |
| 7.3. | Ideally, cloakroom tokens should be issued without contact (e.g. digital cloakroom tokens). Alternatively, disposable paper numbers are to be used. Minimum distances are to be maintained from and for cloakroom and check-in staff and protective equipment is to be used in accordance with 7.5. Measures: → -to be amended- |
| 7.4. | Cloakroom occupancy is according to the size of the space and based on the applicable spacing rules. If this is not possible, no cloakroom service will be offered. Measures: → -to be amended- |
| 7.5. | The use of protective equipment is provided as follows for all employees in the check-in/ticket control/cloakroom area: Measures: → Medical mask, regular hand disinfection with increased frequency will be provided. |



8. Production

8.1. In order to enable the tracing of possible infection chains, an electronic registration of all involved trades and service providers or their employees is carried out. All relevant private contact data (see 4.2.) are recorded/documentated and are to be made available afterwards exclusively to the health authorities if there is a justified need (in compliance with data protection). Consent to data storage must also be obtained in each case (in accordance with the requirements of the GDPR).

→ All trades use LucaApp or Corona warning app

8.2. The number of people working at the same time within the venue is reduced by equalisation already during the set-up and dismantling work as well as by forming smaller work groups with work areas that are firmly defined in terms of time.

Measures:

→ Formation of smaller working groups to pack bags and prepare for registration

8.3. Check-in to the production area is only granted to persons whose workplace is directly located there. The issuing point for the corresponding work passes shall be located in a separate/protected area.

-not applicable-

8.4. After registration, each employee (to be organised in small groups) will receive a written and visual (barrier-free) briefing on the hygiene protection measures, rules of conduct, responsibilities and contact persons provided at the venue.

Measures:

→ Briefing by organiser's staff

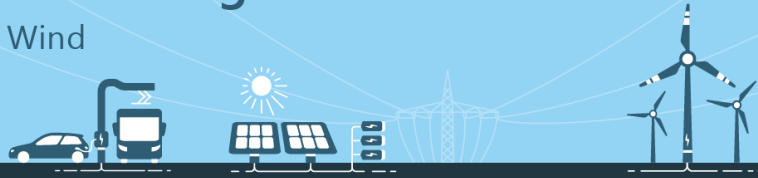
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9. Technology

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| 9.1. | The assembly/disassembly of the technical equipment and in particular the arrangement of the workstations (control room, chaser, etc.) shall be carried out as far as possible in compliance with the applicable spacing rules. |
| 9.2. | If the applicable spacing rules cannot be complied with at the control station due to lack of space, partition walls shall be installed. Workplaces opposite each other must be staggered. Measures: -to be amended- |
| 9.3. | During rehearsals and the event, only those persons directly involved in the production area are admitted. -Not applicable- |
| 9.4. | Personal items, tools, PPE, radios etc. must be personalised and not given to third parties. Measures: → microphones and workshop laptops will be disinfected after each presenter |

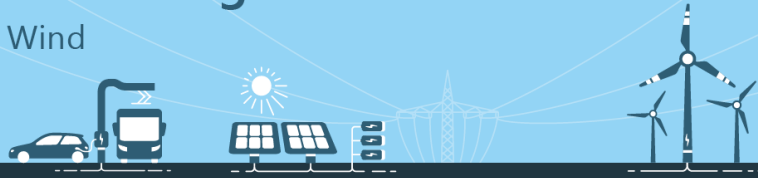
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27 - 30 SEP
2021

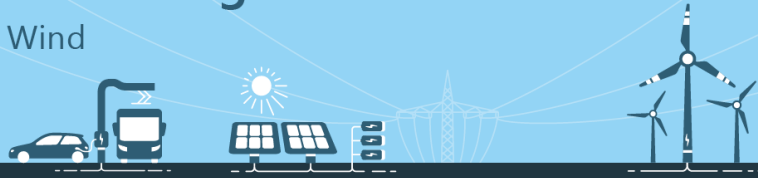
 BERLIN
GERMANY



organized by energynautics

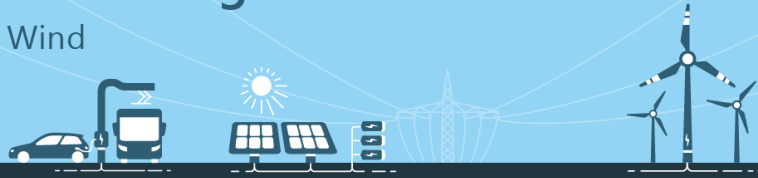
10. Event schedule/Programme

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| 10.1. | <p>When planning events and programmes, it must be taken into account that close encounters must be reduced as much as possible (podium, stage artists, etc.). On show stages and other presentation areas, positioning plans and walkways etc. must be planned with sufficient distances as far as possible. The wearing of a face mask can be dispensed with on the stage/podium as long as the minimum distance of 1.50 m between persons is guaranteed at all times. Floor markings or fixed seating are recommended for this purpose.</p> <p>Measures:</p> <ul style="list-style-type: none">→ Set up panel on stage with 1.5m distance→ Information to speakers and participants on session slides and hygiene short concept + info email |
| 10.2. | <p>Interactions among/with visitors are only possible under very strict conditions to be set out in the individual hygiene concept. The focus here is on "demonstrating instead of trying out". Displays and equipment that are necessary for trying things out must be cleaned after each use. At (merchandise, sponsor, etc.) stands, as well as at showcases, attractions, etc., the applicable distance rules must be observed.</p> <p>Measures:</p> <p>-to be amended-</p> |
| 10.3 | <p>It must be ensured that the visitors are also informed during the event (if necessary via an announcement) about the hygiene and protection measures to be taken.</p> <p>Measures:</p> <ul style="list-style-type: none">→ Session slides + Welcome presentation TACK |
| 10.4 | <p>Singing together in enclosed spaces is only permitted if the standards set out in the hygiene framework concept of the cultural administration are adhered to. The concept is available at https://www.berlin.de/sen/kulteu/aktuelles/corona/. Dancing events in closed rooms are not permitted</p> <p>-Not applicable-</p> |



11. Catering

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|-------|---|
| 11.1. | Excessive alcohol consumption is to be avoided in order to ensure compliance with the distance rules. Obviously intoxicated persons may be expelled from the premises if necessary. |
| 11.2. | Self-service buffets are permitted if it is ensured that visitors keep the minimum distance from each other and wear a medical mask in closed rooms while they are not at the table. Grouping when offering food and drinks is to be avoided. In addition, the applicable distance rules must be observed (markings on the floor). Measures: → Create distance during breaks and lunch via high tables → -to be amended- |
| 11.3. | In order to speed up the serving of food and beverages, they shall be provided with easily readable signs. Measures: → -to be amended- |
| 11.4. | Decentralised serving points are to be planned in order to counteract too high a density of people in one place (the maximum number of people in the catering area at one time is to be determined in advance). Alternatively, the food and drinks are provided fully packed on the chairs/tables in the event area. Measures: → -to be amended- |
| 11.5. | Rinsing processes for used glasses, cutlery and crockery should be carried out mechanically at temperatures of 60 degrees Celsius if possible. At lower temperatures, use appropriately effective surfactants/detergents. Careful cleaning using the "two basin method" (when using gloves) may meet the requirements. During transport and storage, contamination is excluded by suitable packaging. Measures: → -to be amended- |
| 11.6. | The use of protective equipment is to be planned for all catering workers as follows: medical mask, regular and increased frequency of hand disinfection. Measures: → -to be amended- |
| 11.7. | All catering staff must be regularly instructed in all necessary additional hygiene measures. Regular hand washing and disinfection must be planned and coordinated. Measures: → -to be amended- |



11.8 Crew catering for all trades is to be planned on a staggered basis as required, depending on the space available/planned.

Measures:

→ organiser's staff is having breaks at different times

12. Security and order personnel (SOP)

12.1. The SOP monitors compliance with the applicable distance rules as well as the obligation to wear a medical mask in enclosed spaces and ensures (if necessary using additional mobile patrols) the avoidance of congestion and breaks up crowds in waiting areas, during breaks, in front of sanitary facilities and in/near catering facilities.

Measures:

→ organiser's staff is having breaks at different times

12.2. The procedures and workflows of the SOP will be changed to contactless people screening (body scanners/metal detectors) for admission if possible.

Measures:

→ Access control by organiser's staff

12.3. Access to all areas/zones/rooms must be controlled by the SOP. If necessary, seating ushers will assist in the controlled filling and emptying of seating areas.

Measures:

→ Access control by organiser's staff

12.4. During the entire production period, the SOP shall ensure that no unauthorised persons enter the production site.

→ Is ensured by registration and is controlled on site by organiser's staff

12.5. If baggage and baggage checks are required, sufficiently large areas with separate separation facilities shall be provided.

-Not applicable-

12.6. The actual control process must be separated in terms of time/space: The emptying of bags and luggage is done by the visitors. The SOP carries out a visual check. The visitor is responsible for retrieving the items after the check or handing them over for safekeeping.

-Not applicable-

12.7. The use of protective equipment is to be planned as follows for all employees in the SOP area: medical mask (no obligation to wear, only recommendation), regular hand disinfection with increased frequency.

→ Employees are instructed accordingly