



BASIC INFORMATION

Your abstract has been accepted for poster presentation – congratulations! But what does this mean?

- You need to produce a paper and a poster.
- You need to register for Symposium participation.

DEADLINES

- The full paper and the signed and scanned copyright form must be submitted by **24 August 2023** via the Online Submission & Registration Platform:
<https://conference-service.com/regridweek2023/> → *Left menu » Your Account » Authors' Corner*
- **One author** per paper **must register** for the Symposium. As a **poster presenter** you are eligible for a special reduced participation fee as long as you register by **24 August 2023**. After that date, the fee for "Poster late registration" applies. For fees, visit: <https://mobilityintegration.org/fees/>. As a **student**, you may choose the lower fee applicable in the respective time scheme.

GUIDELINES FOR PREPARING THE PAPER

TEMPLATES AND DATA FORMAT

- All templates and required forms are provided on the Online Submission & Registration Platform:
<https://conference-service.com/regridweek2023/>
Left menu » Your Account » Authors' Corner » Submission guidelines & Templates
- **Word and LaTeX** templates can be downloaded there. These templates are based on the IET paper template in the paper **format of DIN A4**. Please use these templates as basis for your paper.
- Data format: Word (.docx, A4) or PDF (600 dpi, open/without security restrictions) / images need to be of sufficient quality for printing

MAXIMUM NUMBER OF PAGES

- The full paper of a poster presenter must not exceed the maximum number of pages: **6**

ORTHOGRAPHIC NOTE FROM THE EDITOR

In order to harmonise the different versions for the printed proceedings we kindly ask you to use the following spelling versions:

- When referring to MODELLING/MODELING use the British spelling **MODELLING** (double LL).
- When referring to FARMS/POWER PLANTS use the term **POWER PLANTS** – at least in the paper title

GRAPHICS

- The manuscript's graphics should have resolutions of 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for colors.
- Graphics should be inserted into the manuscript file rather than using copy and paste.
- Do not link to a graphic but insert the graphic into the manuscript instead.



FONTS

- The manuscript must use fonts that allow embedding and subsetting (including the base fonts)
- Failure to embed and subset fonts is the biggest obstacle to prepare a proper printable PDF file
- All Type 1 fonts are embeddable, only some TrueType fonts are embeddable
- Do not embed fonts in a graphic file

REQUIREMENTS FOR CREATING PDF FILES

- DO NOT use password protection in the PDF file
- All fonts, including the standard (base) fonts, must be embedded and subset in the PDF
- In “Settings -> Job Options -> Compression” of Writer/Distiller set the downsampling resolution to 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for color

GUIDELINES FOR PREPARING THE POSTER

- You have to produce the poster yourself and bring it to the workshop in Copenhagen.
- Max. dimensions of poster: portrait A0 (height: 1189 mm, width: 841 mm)
- Text and figures should be readable at a distance of 2-3 meters.
- You can hang up your poster at any time during the workshop.
- Your poster cases have to be stored in the cloak room of the venue.

FURTHER INFORMATION

REGISTRATION

- As a poster presenter, you are eligible for a special reduced participation fee as long as you register by **24 August 2023**.
- To register, access your account in the Online Submission & Registration Platform:
<https://conference-service.com/regridweek2023> → *Left menu* » *Your Account* » *Event Registration*
- **One** author per paper **must** register for the Symposium, **only one** author per paper is entitled to the poster fee.
- Please indicate your submission-ID in the registration (see notification email for your **submission-ID**) – Example: EMOB23-XYZ

PRELIMINARY WOPRKSHOP AGENDA

- The agenda is published here: <https://mobilityintegrationsymposium.org/agenda/> and on the *Welcome page* of the Online Submission & Registration Platform
- The Symposium **agenda** will be **updated regularly** and **changes** can occur until the start of the Symposium, so please make sure to **check it from time to time**.